

October 9, 2019

The monthly meeting of the Sterling Board of Finance was called to order at 7:00 p.m. by Chairman David Shippee. Other members' present-Robert Salisbury, Neil Delmonico, and Peter Rabbitt. Members' absent-Bruce Lindberg and Neil Cook.

Staff present-Russell Gray, Lincoln Cooper, and Joyce Gustavson.

Also present-Russell Bonner.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Correspondence: None.

Approval of Minutes: R. Salisbury made a motion, seconded by N. Delmonico to approve the 5/1/2019 public hearing and special meeting minutes, the 5/8/2019 monthly meeting minutes, the 5/22/2019 and 8/14/2019 special meeting minutes, and the 9/25/2019 Tri-Board meeting minutes as written and presented. All voted in favor of the motion.

Unfinished Business:

a. Tax Collector's Grand Ratebook Balance Sheet Report: The reports for month ending 5/31/2019, 6/30/2019, 7/31/2019, 8/30/2019, and 9/30/2019 was submitted and reviewed.

b. I.T. Upgrades for the Sterling Municipal Building: J. Gustavson reported that the new computers are in place and everyone is using Office 365. Discussion was held if staff can access their files from any work station. J. Gustavson will follow through with Savage Systems.

New Business:

a. Request by Board of Education for Expenditure from Board of Education's Capital Account – SCS Fund for Closure of Fence from Corner of Existing Building along Walkway and Terminating at the Tree Line: D. Shippee reported that the school is looking to close the fence from the corner of the existing building along the walkway to the tree line to keep cars from driving on the fields. As of the last audit, the SCS Capital Fund has a balance of \$348,993.61. Russell Bonner received one (1) bid and will solicit two (2) more bids. The Board of Education has not approved the bid and once they do J. Gustavson will conduct a telephone vote with the Board of Finance. R. Salisbury made a motion, seconded by P. Rabbitt to table this item. All voted in favor of the motion.

Any Other Business to Come Before the Board of Finance: 1) R. Salisbury stated that at the Tri-Board meeting it was discussed on inviting students to visit the Town offices to be more aware of what the elected officials' duties are and perhaps this could be extended to the Boards and Commissions to address the students. 2) The Library received a donation and they would like to contribute to replace the current sign in front of the Town Hall with a lighted digital sign. L. Cooper will measure the space between the columns and notify the Library.

Adjournment: P. Rabbitt made a motion, seconded by R. Salisbury to adjourn at 7:34 p.m. All voted in favor of the motion.

Attest: _____

Joyce A. Gustavson, Board of Finance Clerk